

SANTA CLARA COUNTY OFFICE OF EDUCATION

Personnel Commission

CLASS TITLE: OUTDOOR RECREATION SPECIALIST

BASIC FUNCTION:

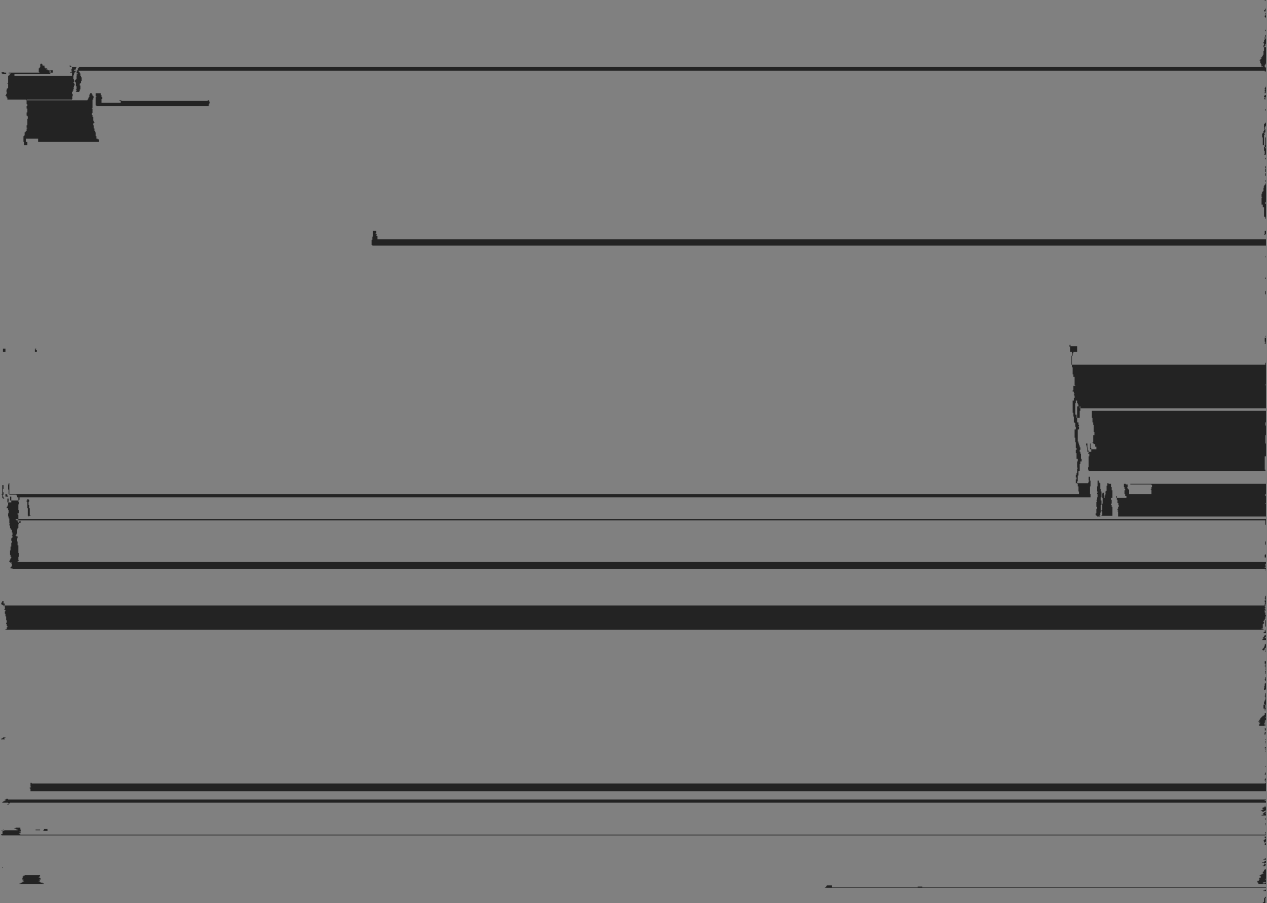
To organize, participate and supervise safe and suitable activities for children in the outdoor education program at the Walden West Center of the Santa Clara County Office of Education Employees in Outdoor Recreation Specialist positions are scheduled to work swing shift hours.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Organizes suitable and safe school and outdoor activities for children and youth groups registered in the outdoor school program at the Walden West Center

Provides instruction in school rules and procedures, order and discipline among children



[REDACTED]

[REDACTED]

KNOWLEDGE OF:

Proper English usage, grammar, vocabulary, spelling, punctuation, and sentence structure

Child guidance practices and principles for learning

Camp and outdoor equipment, activities, and materials

First aid for minor injuries

Record-keeping methods and techniques

Applicable laws, statutes, rules, policies and procedures

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

ABILITY TO:

Understand and follow oral and written instructions in an independent manner

ENVIRONMENT:

Outdoor Environment

PHYSICAL DEMANDS:

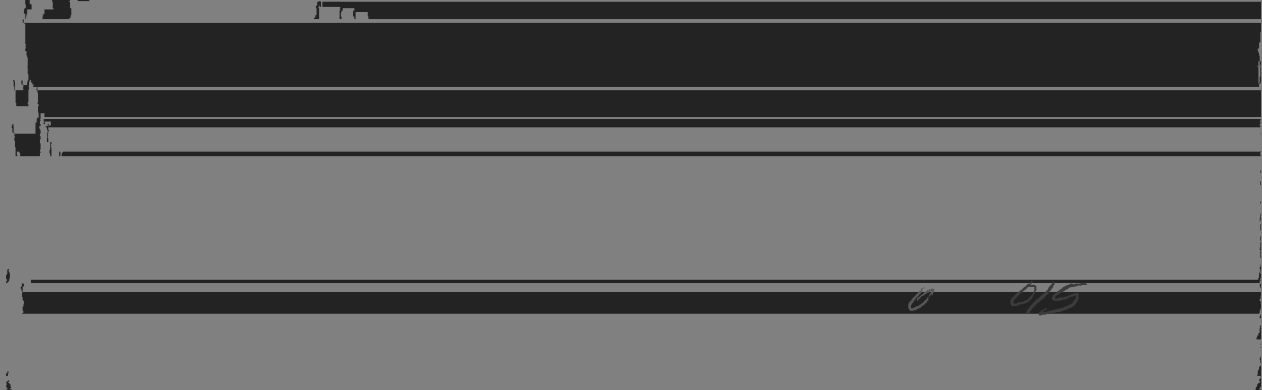
Strength, endurance and dexterity to participate in strenuous physical activities, including hiking on mountain trails Walking for extended periods of time

Hearing and speaking to exchange information

Seeing to read and prepare documents

Sitting or standing for extended periods of time

Dexterity of hands and fingers to operate office and assemble outdoor equipment



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